

## Track your referencing application online

We know looking for a new home can sometimes be stressful, especially when you're being referenced. That's why we offer you the option to track your referencing application online by using HomeLet's Tenant Application Tracker.

The references we carry out as part of the lettings process include checks by HomeLet – one of the UK's largest tenant referencing companies. As part of these checks, HomeLet will contact the referees listed in your tenancy application form to confirm the details you've provided.

### Using the Tenant Application Tracker

HomeLet will send you an email which includes some useful information on how you can speed up the referencing process. This email will also include all the information you need to track your application online, including your login details.

Once you have your login details visit...

### [homelet.co.uk/tenants](https://homelet.co.uk/tenants)

-  Select 'Your Reference'
-  Enter your login details – and you're in!

You'll then be able to see how each part of your application is progressing, for example if HomeLet has confirmed your income or, where applicable, taken a reference from your current landlord/managing agent.

### What else can you do?

#### Contact HomeLet

You can view emails from HomeLet and send any additional information that may help speed up your application.

HomeLet will also email you to let you know if you need to send any additional information.



### What happens when your application is complete?

Once HomeLet has finished your reference, your application will show as 'Complete'. This means the information HomeLet provides as part of your reference has been sent back to us. We may carry out some additional checks, so please wait for us to contact you about your application for the property.